

Pre-meeting assessment

- Information sharing
- Anticipatory guidance
- Responding to changes
- Decision making

Focus on what can be done

- Maintain quality of life
- Prioritize comfort
- Allow a natural death

Assure agreement

- Is that OK?

OPEN THE CONVERSATION

I'd like to talk about how _____ is doing. Would that be OK?

ASSESS PROGNOSTIC AWARENESS

What is your **understanding** of _____'s illness?

What are your **hopes** right now?

What are your **worries**?

SHARE WORRY

Would it be OK if we talked more about what may lie ahead?

I **hear** you're hoping for _____ and I **worry** _____ may get sicker in the coming hours or days (and may not survive).

ALIGN

I **wish** we didn't have to worry about this.

EXPLORE WHAT'S IMPORTANT

If _____ could join this conversation, what would s/he say is **most important now**?

How aware are other **family or friends** of what is happening?

MAKE A RECOMMENDATION

It sounds like _____ is very important.

Given what's important, **I recommend** ...

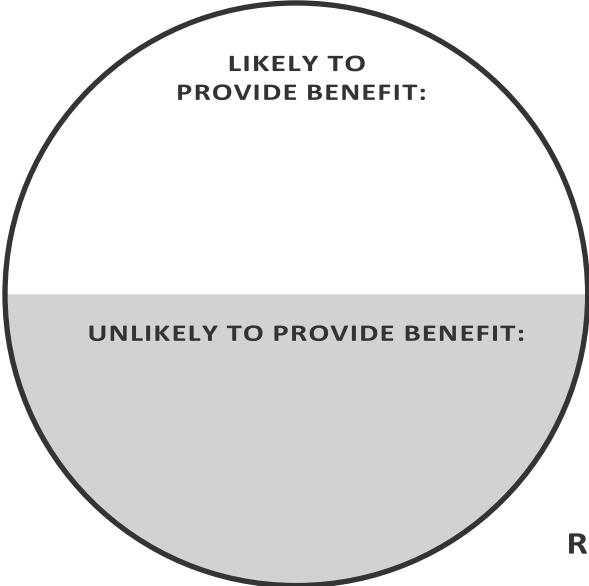
DOCUMENT YOUR CONVERSATION

FAMILY MEETING WORKSHEET

Patient:
Family members present:
Team members present:

MEDICAL OPTIONS FOR ESTIMATED PROGNOSIS OF _____ DAYS/WEEKS

WHAT'S IMPORTANT TO YOUR PATIENT



RECOMMENDATION

